



Positive Peer AmeriCorps Mentor

Job Description Summary

Have you thought about a career in teaching, counseling or social work? Are you ready to transition into a new career where your work is meaningful? As a *Friends of the Children-Boston* Positive Peer AmeriCorps Member, you will be on the front lines of creating community change and supporting Boston's young people for success. You will spend your days as a mentor in a Boston Elementary School and will spend after school time and the weekends implementing community service projects and enrichment activities for your group of students (Achievers). You will work closely with six first grade students to create a caring and supportive relationship. As their Friend you will provide the support they need to reach their full potential and achieve their goals. You will ensure their physical and emotional well-being while teaching them life and academic skills through enrichment activities. After this experience you will be prepared to take your career working with young people to the next level.

Job Responsibilities

- Develop and sustain a protective and caring relationship with each Achiever
- Spend time with Achievers, in groups, within organizational guidelines
- Set realistic expectations and goals based on each Achiever's strengths, talents, abilities and needs
- Teach life skills and help each Achiever develop a talent/skill/area of interest
- Provide enrichment resources and activities that include opportunities for cultural awareness
- Develop positive relationships with families, teachers and others involved in each Achiever's life
- Reinforce basic academic skills
- Maintain a full-time work schedule
- Complete time summaries, daily activity journals, short-term plans, expense reports and evaluation materials accurately and on time
- Attend and actively participate in team meetings and staff functions
- Fulfill other responsibilities as necessary

Essential Skills and Attributes

- Ability to relate to and care for children
- Strong interpersonal skills
- Demonstrated ability to work with children in varied capacities and settings
- Ability to develop trusting relationships
- Ability to work independently in diverse environments with limited supervision
- Ability to work as a team player
- Ability to manage several concurrent issues and solve problems effectively
- Ability to complete paperwork and meet deadlines
- Ability to work evenings and weekends
- Strong written and verbal communication skills; organizational and time management skills

Education and experience requirements

Bachelor's degree preferred and two years experience working/volunteering with children. Mentoring experience with children considered statically at-risk preferred

Starting date: September 2, 2008 **Last Day to Apply:** August, 1 2008